

COURSE REGISTRATION GUIDE WINTER ABROAD AT YONSEI 2020-2021

YONSEI UNIVERSITY
OFFICE OF INTERNATIONAL AFFAIRS
WAY OFFICE

IMPORTANT CHECK-LIST

[Course Registration Period]

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November 17 ~ 19	Online course registration during a defined period through [portal.yosnei.ac.kr]. * Log-in will be available from November 17, 7:00. * Course registration opens on November 17, 8:00 and closes on November 19, 17:00.
November 24 ~ 25	Adjusting course registration (changing, adding or dropping) during a defined period through [portal.yonsei.ac.kr] *Log in will be available from Nov 24 th , 7:00 to Nov 25 th , 17:00.

[Student ID number]

You can check your Yonsei student ID number on the application page of Winter Abroad at Yonsei from November 16, 10:00.

[http://winter.yonsei.ac.kr > "Registration" > "Application" > "Log-in" > "Application Status"]

Please check the bottom of the screen for your ID.



PERSONAL INFORMATION APPLICATION FORM APPLICATION STATUS LOGOUT

Application Status: WAY 2020

1. Click on Application Status

Step	Status
Application	Submitted
Required documents	Received
Admission	Admitted
Enrollment	Completed
Admission Number	WAY20190721

Fee Payment Status (Your Payment Account is 26953020118764)

	Item	Amount Due	Amount Paid
Application Fee		KRW 0	KRW 0
Tuition Fee		KRW 0	KRW 0
One-Day Trip Fee		KRW 0	KRW 0
Scholarship		2. Check	KRW 100,000
Total		Yonsei KRW 0	KRW 0
Refund		Student ID	KRW 0
Difference			KRW -100,000

^{*} Your Yonsei ID is 2020844844

[Course Load]

Winter Abroad at Yonsei

- ✓ Minimum 3 credits (1 course)
- ✓ Maximum 9 credits (3 courses)

[Course Level]

The course level can be determined by the course code. If the course code is 1000 level (e.g. IEE1101), the course is considered a General Education / Lower Level undergraduate course. From 2000 to 4000, the course is considered a Major Elective / Required / Basic course. From 5000 above, the course is classified as a Graduate Course.

[Prerequisites]

Some courses list prerequisites in their syllabus. Students are required to check if they are eligible for the class or not. Students should assess their background of the listed prerequisites. If you are not sure, contact the faculty for advice. Students should have another course in mind as a backup, because permission for an exception may not be granted. Dropping or switching to another course should be done during the Add & Drop period.

[Reference Code]

Code	Meaning	
a	Course is taught in a language other than Korean and English (e.g. Chinese,	
	Japanese, Spanish, French, etc.).	
б	Course is graded on an Absolute.	
c	Course is offered at Songdo International Campus. (Therefore, it is NOT	
	available for exchange/visiting students.)	
1	Course has supplementary video lectures, available at the YSCEC website	
2	Course is taught in English	

- Courses without reference codes of (a) and (2) are taught in Korean.
- Other than the above pre-fixed reference codes, each college/department may add more numbers or codes, and those have different restriction or information.

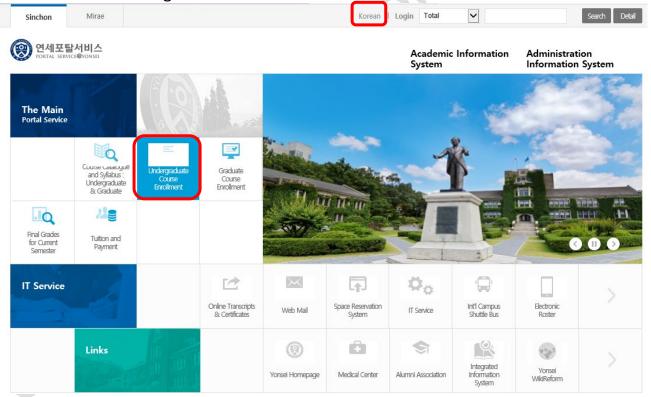
(a) - Relative Grading Policy, (b) - Absolute grading policy, (c) - P/NP, (a) - Native Lecture, (1) - supplementary video lectures, (2) - Course Taught in English,

[Course Availability]

- ✓ A WAY course will be cancelled if less than <u>5 international students</u> register for the course.
- ✓ A Yonsei Winter Session course will be cancelled if less than <u>20 students</u> register for the course.
- ✓ In the event that your class is cancelled, consult the WAY program manager immediately.
- ✓ There will be a notice regarding the cancellation on classes on November 20th and November 26th.

SECTION 1: ONLINE COURSE REGISTRATION

- * The Yonsei Portal system will be accessible only during the registration period.
- 1. Go to Yonsei Portal (portal.yonsei.ac.kr), and click the "English" button on the top right corner for English service.
- 2. Click on the "Undergraduate Course Enrollment" banner on the left frame.

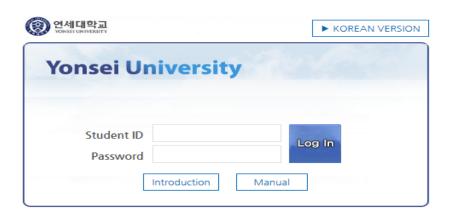


3. Log In

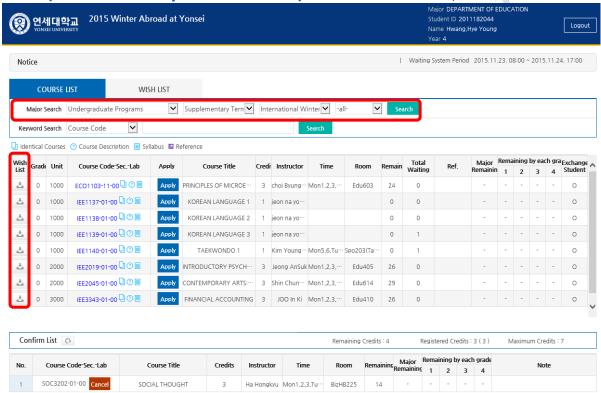
ID: Your student ID No. (202084XXXX)

Password: 6 digits of your date of birth (YYMMDD)

Ex) If you were born on May 29 of 1999, your password will be '990529'



4. To see the courses offered by WAY, please choose **Undergraduate > Supplementary Term > International Winter School Session 1**, and click "search" button. To see the courses offered by Yonsei Winter Session, choose **Undergraduate > Supplementary Term (above the Study Abroad Course) > Winter Semester**, and click "search button"

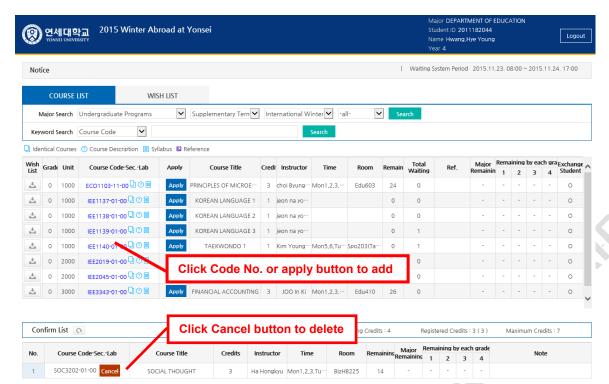


(The actual page may show some different features)

For your convenience you can search courses using the course code search or using the keyword search feature.

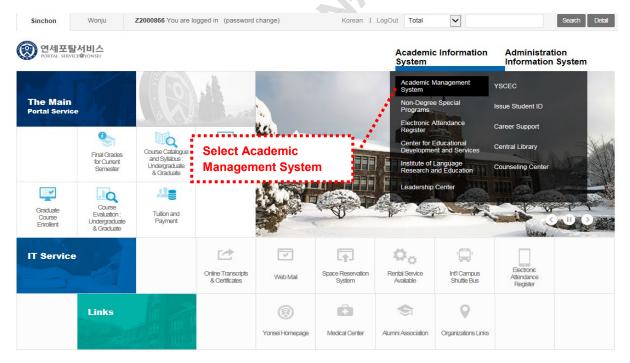
- ♦ **Wish List:** If you click on "Wish List" button, the course you chose will show up on your wish list. The wish list lasts until the end of Add & Drop Period. If you use the wish list feature to save courses, you do not need to search them again. So, it's recommended to use Wish List for your convenience during the Wait List System period when a quick decision is needed.
- 5. Add a course by clicking the code No. or the button on the course list.

 Delete a course by clicking on the button of the Course Enrollment Results.



(The actual page may show some different features)

6. After course registration is done, please check your course registration status by going to Yonsei Portal Service > Academic Information System > Academic Management System > Course > Course Enrollment > Enrollment Status menu.



If you wish to change your total credit number prior to or during the course registration, please contact the WAY office immediately (iwinter@yonsei.ac.kr).

How to check your course schedule after course registration

Visit Portal website(portal.yonsei.ac.kr) \rightarrow Click English \rightarrow Log in \rightarrow Click Academic information System \rightarrow Click Academic management system \rightarrow Click Course \rightarrow Click Course Enrollment \rightarrow Click Course schedule



Important Notice

- 1. Yonsei Winter Session courses has been decided to be conducted online.
- 2. Please note the following messages that pop up during course registration.
- ◆ Exceeded maximum enrollment: This pop-up message appears when there is no more space for students in the class. Please try to choose other courses instead. Sometimes additional space can be arranged later during Add/Drop period.
- ◆ There is a time overlap in the course selection: This pop-up message appears when a student registers for two courses of the same period. Our online registration system does not accept double enrollments. Students should make a choice of one course for each period.
- ◆ Session terminated because someone tried to log in by same student ID at another place. Lease log-in again: In this case, please delete the browsing history of your internet and try again.

Do not forget to check!

1. You need to change your password of the Yonsei Portal after your first log-in.

infra.yonsei.ac.kr 내용: 최초 로그인 하여 비밀번호 변경화면으로 이동합니다.□미비밀번호를 변 경하여 주십시오. Please change your password to protect your account on the popup window. If you can not see the pop-up window, then you have to change your browser setting to unblock it.

A pop-up will appear after your first log-in. <u>Click on the button</u> to proceed to the page to change your password.



- 2. Teaching language of the course (most courses are taught in Korean)
- 3. Grading policy of the course (P/NP, absolute or relative)
- 4. Course format: Online only, Online and Offline combined, or Offline only
- 5. Students should only apply for course that offers 3 credits
- 6. Courses provided at International Campus (Incheon) is not allowed to register



SECTION 2: COURSE LIST

Program	COURSE CODE	CREDIT	COURSE TITLE	TIME	CLASSROOM	PROFESSOR
	IEE3341	3	KOREAN(1)	9:30-12:00	-	Dongsook Kim
	IEE3300	3	Contemporary Korean Cinema and Society	9:30-12:00	-	Hyunjun Min
	UIC3611	3	Modern Korean Literature	13:30-16:00	-	Steven Capener
	ECO3112	3	Korean Economy	13:30-16:00	-	Doowon Lee
	IEE2088	3	COVID-19 : Global Impact and Korea's Perspectives	On demand	-	16 experts from each field
	IEE2087	3	Al & Design	On demand	-	Jin Kook Lee
	IEE2089	3	Introduction to Probability and Statistics for Machine Learning	On demand	-	Taeyoung Park
	IEE1159	3	Introduction to Python Programming	On demand	-	Keeheon Lee
Yonsei						
Winter	Check the course list on WAY Latest News page (CLICK).					
Session	Note that most of the Yonsei Winter Session courses are conducted in Korean and you should check					
(2020.12.28 -2021.1.19)	on the course syllabus care					

Courses offered, schedules and classroom are subject to change.

SECTION 3: PROGRAM SCHEDULE

Winter Abroad At Yonsei & Yonsei Winter Session

Date		Academic Events	Cultural Events
December	28	First Day of Classes	
	1	New Year's Day	
	1	(National Holiday)	
	7		Taekwondo Class
	18	[WAY] Last Day of Classes	
January	18-25	[WAY] Course Evaluation	
	19	[Yonsei Winter Session] Last Day of Classes	
	19-25	[Yonsei Winter Session] Course Evaluation	
	22-25	Check Grades & Confirm	
	27	Grades are recorded permanently	

- Schedules are subject to change.
- Changed schedule and more detailed information will be available at the WAY website(winter.yonsei.ac.kr).

SECTION 4: COURSE SCHEDULE

1. Winter Abroad at Yonsei

	MON	TUE	WED	THU	FRI
Morning		09	9:30 – 12:0	00	
Afternoon		13	3:30 – 16:0	00	

2. Yonsei Winter Session

Time Period	Class Time
1	09:00 – 09:50
2	10:00 – 10:50
3	11:00 – 11:50
4	12:00 – 12:50
5	13:00 – 13:50
6	14:00 – 14:50
7	15:00 – 15:50
8	16:00 – 16:50
9	17:00 – 17:50
10	18:00 – 18:50

Edited by
Yonsei University
Office of International Affairs
WAY Office

Contact Information

Email: <u>iwinter@yonsei.ac.kr</u> Tel: +82-2-2123-3535, 3985

When you contact us, please provide the following information.

A. Your name

B. Your Yonsei student ID number

C. A screenshot of the problem you encountered

D. A short explanation of what you need help with