



2020 - 2021

WINTER ABROAD AT YONSEI

Student Handbook

**OFFICE OF INTERNATIONAL AFFAIRS
YONSEI UNIVERSITY**

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WAY

WINTER ABROAD AT YONSEI 2020-2021 STUDENT HANDBOOK

Explore

Learn

Achieve



연세대학교
YONSEI UNIVERSITY

Student Responsibilities

The policies and procedures described in this handbook apply to all Winter Abroad at Yonsei (WAY) students.

Each student is required to read the student handbook carefully.

Any personal excuses will not be accepted.

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Welcome to Winter Abroad at Yonsei!

About Yonsei

The oldest private university in Korea, Yonsei University was first established in 1885 by Christian missionaries. Our mission is to educate leaders who will contribute to humanity in the spirit of “truth and freedom.” The 340,000 Yonsei alumni who take this calling to heart can be found manifesting this proud spirit from leadership positions around the world.



Yonsei's main campus is ensconced in a spacious, picturesque and natural setting located minutes away from the economic, political, and cultural centers of Seoul's metropolitan downtown. Yonsei has 5,600 eminent faculty members who are conducting cutting-edge research across all academic disciplines. There are 23 colleges, 20 graduate schools and 153 research institutes hosting an elite pool of students from around the world.

Yonsei is proud of its history and reputation as a leading institution of higher education and research in Asia.

Founding Philosophy

“If you continue in my word, you are truly my disciples, and you will know the truth, and the truth will set you free.” (John 8:31-32) Based on this founding philosophy, Yonsei University seeks to cultivate leaders who embody the principles of truth and freedom.

Service

Education at Yonsei is based on strong morals, ethics, and humanism. Yonseians are trained to criticize and evaluate themselves throughout their lives. They develop a sense of duty as leaders to help resolve regional and social problems through love and service. Yonseians are cultivated to become leaders with mutual understanding and respect, a spirit of cooperation, and the principles of love, service, and sacrifice.

A Brief History

1885.04	Gwanghyewon, Korea's first modern hospital founded as a royal hospital. Later renamed Jejungwon.
1886.05	Underwood School established.
1909.07	Jejungwon Medical School renamed Severance Medical College.
1915.03	Josun Christian College founded.
1917.04	Josun Christian College renamed Yonhee College.
1950.05	Yonhee College reorganized into four colleges and 17 departments. Yonhee Graduate School established.
1957.01	Yonhee University merges with Severance Hospital and becomes Yonsei University.
1977.12	College of Medicine opens at the Wonju Campus.
1985.05	Centennial Anniversary
1985.06	Yonsei International Summer School began.
1998.11	Yonsei Korean Dictionary published.
2015.05	130 th Anniversary
2017.01	60th Anniversary of the merging of Yonhi College and Severance Medical College
2017. 05	Opening of "Creativity Space Y-Valley"

Winter Abroad at Yonsei

In the winter of 2013, Yonsei University opened its doors for the first time to international students for a 6-week winter program at its Sinchon campus. From 2019-2020, Yonsei University offers a 5-week winter program at our Sinchon campus for international students who would like to enjoy the winter in Seoul. Winter Abroad at Yonsei is composed of two separate sessions: Session 1 is a 3-week program focusing on academic achievement with various courses and Session 2 is a 2-week program with an intensive Korean language course along with distinguished cultural and historical lectures related to Korean society. However, this year, to prevent the spread of the COVID-19, Yonsei University made a difficult decision to cancel Session 2. We provide an excellent opportunity to enhance your scholarship, to interact with eminent professors, and to enjoy the companionship of participants from all over the world.

Academic Information

- [Academic Calendar](#)
- [Academic Regulations](#)
- [YSCEC](#)
- [Course List](#)

Program Calendar

Date		Academic Events	Cultural Events
December	28	First Day of Classes	
	29		K-Pop Calss
January	1	New Year's Day (National Holiday)	
	4		
	7		Taekwondo Class
	18	[WAY] Last Day of Classes	
	18-25	[WAY] Course Evaluation	
	19	[Yonsei Winter Session] Last Day of Classes	
	19-25	[Yonsei Winter Session] Course Evaluation	
	22-25	Check Grades & Confirm	
	27	Grades are recorded	

- Schedules are subject to change.
- Changed schedule and more detailed information will be available at the WAY website (winter.yonsei.ac.kr).

Academic Regulations

Attendance

Yonsei University has a strict attendance policy: any student who is absent from a course for more than 1/3 of the session will be issued an "F" regardless of their achievement in the course. Absences will be counted from the first day of classes.

Some professors, however, may have stricter rules. Please check the course syllabus or ask your professor to find out about the attendance policy for your courses.

All students are expected to attend the classes from the first day of the program until the end of the final exam period.

Course load

Minimum 3 credits / Maximum: 9 credits

In order to complete a full semester's work in only three weeks, WAY courses are highly intensive and fast-paced. Classes meet for 150 minutes each day, five days a week (Mon – Fri), for 3 weeks (45 in-class hours per course). Course requirements include a mid-term examination, a final examination, and often a term paper, although the choice remains up to individual professors.

Course Availability

A course will be cancelled if less than five international students register for the WAY courses. Winter Abroad at Yonsei course will be cancelled if there are less than 5 international students enrolled. Yonsei Winter Session course will be cancelled if there are less than 20 students enrolled. In the event that your class is cancelled, consult the WAY program manager immediately in regard to alternate course registration at iwinter@yonsei.ac.kr.

Prerequisites

Some courses list prerequisites in their syllabus. Students are required to check if they are eligible for the class or not. WAY students should assess their background of the listed prerequisites. If you are not sure, contact the faculty for advice, or request an exception to the listed prerequisite at the first class meeting. Students should have another course in mind as a backup, because permission for an exception may not be granted.

Course Code



The first three alphabets show which department the course is being offered from. For example, a course code starting with ECO means the course is offered by The Department of Economics. Among the four numbers that follow, the first number shows the targeted year of the course. (For example: IEE2054)

- 1 - Freshman course / General course / Lower Division course
- 2 - Sophomore course / General course / Lower Division course
- 3 - Junior course / Upper Division course
- 4 - Senior course / Advanced course

Auditing

WAY does not allow students to audit lectures.

Course Add/Drop/Confirmation

- * **Period: November 24 -25, 2020**
- * **Time: 08:00 ~ 17:00**
- * Course Change is available only through the Yonsei Portal System (portal.yonsei.ac.kr).

Please note that the office will not issue course enrollment confirmations. Students must refer to their account information to confirm and finalize their course registration.

Grading Policy

Final grade assessment is based on attendance, class participation, assignments and examinations. Grades are issued on an "A+, A0 and A-" to "F" scale and will be recorded permanently. All WAY courses will be graded on an absolute evaluation basis.

After the online Grade Check and Correction period, changing grades is not permitted under any circumstances.

Program Withdrawal

Students wishing to withdraw from the program must submit a "Program Withdrawal Form" to the WAY office by January 7th, 2021, 5 PM. Refund will be proceeded according to the refund policy. Please note that we strictly follow our refund policy (available on our website) and the refund should be requested within each deadline.

Students who stop attending classes without submitting the form will receive an "F" for all

of their courses. After this date, grades will be issued regardless of a student's performance.

If you withdraw from the program, a transcript will not be issued. Students also lose their occupancy in the on-campus housing, and they must return their student ID card. If a student awarded a Yonsei scholarship withdraws from the program, the scholarship will be cancelled.

Course Evaluation, Grade Check & Correction

	WAY	Yonsei Winter Session
Course Evaluation	January 18 – 25, 2021	January 19 – 25, 2021
Grade Check & Corrections	January 22 – 25, 2021	

Students can check their grades online at the Portal System(portal.yonsei.ac.kr), during the given period. **Only students who have completed the course evaluation can check their grades.** Students should contact their professors directly if there is anything wrong about their grades. Grade corrections are **only** possible during the given period.

Transcripts

1 electronic transcript will be sent directly to the officer/ staff's email address of your university approximately four weeks after the completion of the program. Additional copies of transcripts can be requested for a fee from the WAY website (https://winter.yonsei.ac.kr/main/contents.asp?mid=m04_09).

For courier service, students should pay an additional fee of KRW 25,000.

It is the student's responsibility to check their provided email, university address on their online application form if they are correct before the program ends.

Additional Transcript Request

When students go back home after the completion of the program, they can request additional transcripts on the WAY website. All requests must include the student's name, date of birth, telephone number and mailing address. It is the student's responsibility to provide an accurate address of the place where the transcript should be sent. There is a fee required for each transcript requested.

Transcript issuance service charge for Cash or Telegraphic Transfer

	Domestic	Overseas
Express Mail	4,000 KRW	25,000 KRW

Bank information for T/T :

- Bank : Woori Bank, Yonsei Branch (Swift Code: HVBKRRSE)
- Account No. : 126-000368-18-431
- Account holder's Name : Yonsei University

How to get your textbook or course packet

Students are strongly recommended to purchase their textbooks and references after checking the notice about textbook availability at the WAY website before classes start. But some professors announce that they will use the course packets throughout the course, and you will be able to download it from YSCEC.

Dismissal

Students are expected to be responsible, honest and considerate of others. The WAY office reviews the actions of students charged with harassment, fraud, infringing on the rights of others, violating the rules and regulations of any University department; behaving inappropriately toward University faculty, staff, or fellow students; the unauthorized use of University facilities or equipment, including computer resources; the alteration or falsification of University records; the unauthorized recording, sale, or purchase of lectures or other instructional materials; destroying or defacing University property; misrepresenting themselves or their University affiliation; or disturbing orderly academic functions and processes. Please note that using lectures or other instructional materials for commercial purposes and defacing university property is strictly prohibited. Any behavior disturbing orderly academic functions and processes will not be accepted.

Please be advised that Yonsei University has the right to dismiss any student who is deemed detrimental to the program. In the event of a withdrawal for any reason prior to, or during the program, no refund is possible if students fail to maintain adequate academic standards or if their behavior is not in keeping with university standards or the laws of Korea, such as illegal drugs and illegal employment. Any academic regulations not stated here will follow those of Yonsei University.

YSCEC (Yonsei Creative Education Community)

Every Yonsei student uses YSCEC for their study, as YSCEC not only provides professor's lecture notes and course supplements, but also some professors receive and check the assignments for evaluation.

Your user ID and password for YSCEC are the same as Portal site.



The screenshot shows the YSCEC login interface. At the top is the YSCEC² logo with the text 'Welcome to Yonsei Creative Education Community' below it. The Yonsei Creative Education Community logo is displayed in the center. Below the logo is a language dropdown menu set to 'English (en)'. There are two input fields for 'Username' and 'Password'. Below these fields are two checkboxes: 'Remember username' and 'Separate account'. A blue 'Log in' button is at the bottom. At the very bottom, a note states 'Cookies must be enabled in your browser' with a question mark icon.

YSCEC USER Guide is available at yscec.yonsei.ac.kr

※ Important: The Course Registration Status should be checked through the Yonsei Portal site's Academic Management system only, as YSCEC is not the official website for your course registration.

WAY Class Schedule

PROGRAM PERIOD	COURSE CODE	CREDITS	COURSE TITLE	TIME	PROFESSOR
2020.12.28- 2021.1.18	IEE3341	3	KOREAN(1)	9:30-12:00	Dongsook Kim
	IEE3300	3	Contemporary Korean Cinema and Society	9:30-12:00	Hyunjun Min
	UIC3611	3	Modern Korean Literature	13:30-16:00	Steven Capener
	ECO3112	3	Korean Economy	13:30-16:00	Doowon Lee
	IEE2087	3	Ai & Design	On Demand	Jin Kook Lee
	IEE2088	3	COVID-19 : Global Impact and Korea's Perspectives	On Demand	16 experts from each field
	IEE2089	3	Introduction to Probability and Statistics for Machine Learning	On Demand	Taeyoung Park
	IEE1159	3	Introduction to Python Programming	On Demand	Keeheon Lee

Extra-Curricular Activities

- Online K-Pop Dance Class
- Online Taekwondo Class

Online K-Pop Dance Class

Join our K-Pop dance class where you can learn famous Korean artists' choreography with Yonsei students. 50 students will be able to participate and the slots will be reserved on a first-come, first-served basis. Registration Link will be sent to students' email shortly.

Schedule

Date: Dec. 29th, 2020

Method: Zoom

Time: 2 PM (Korean Local Time)

Duration: 90 minutes

Online Taekwondo classes

We offer online Taekwondo (Korean martial arts) class as an extracurricular activity this winter. Spots will be reserved on a first-come, first-served basis.

Schedule

Date: Jan. 7th, 2021

Method: Zoom

Time: 4 PM (Korean Local Time)

Duration: 90 minutes

Campus Life

- Facilities & Service Centers
- Computing and Communication
- Yonsei University's Shuttle Bus Schedule

■ Facilities and Service Centers

Libraries

The Yonsei University Library was founded in 1915 with the founding of Yonhi College, and was first housed in the building of YMCA in Chong-no Street. In April 1924, the Library moved to the third floor of Yonhi Student Union Building, to the Gwangbok building in June 1956, and then to the Yongjae building in November 1957. On March 30, 1979, the new library building (now Yonsei Central Library) was completed and it has been used as the main library of Yonsei University until 2008.

In 2009, the Library introduced a new academic information system which integrates the decentralized academic information systems of Yonsei University Campus. It is a future-oriented information system preparing for the effective central management of the library systems in Yonsei Songdo Global Academic Complex. The information system is Unicode-based and provides multilingual support in interface languages. In addition, with its standard-based design, the University can interact with international universities more easily and exchange scholarly resources with them.

The Library's collections total more than 2.2 million printed works and 17,000 serials. A variety of electronic resources, including 200 academic databases, 71,500 e-journals, and 476,000 e-books can be accessed both on and off-campus. Yonsei University Library has been the center of Yonsei University's growth, where a variety of academic information is developed, obtained, and preserved so that it can strongly support the education, research and learning activities of all Yonsei University members. With all these achievements, the Library is developing into a leading academic information resource center of the 21st century and is playing a crucial role in making Yonsei University one of the best international research-based universities with the vision of Yonsei 2020.

* Hours: Central Library

Operating hours may change depending on the COVID-19 situation

	Vacation	
	Mon. ~ Fri.	Saturday
Humanities Collections: Books (2F)	09:00 ~ 20:00	09:00 ~ 15:00
Social Science, Science & Engineering Collections: Books (3F)		
Humanities & Social Sciences Collections: Journals, References (4F)		
Center for Korean Classics Collection (5F)	09:00 ~ 17:00	Closed

Study Rooms (1F)	08:00 ~ 20:00
Study Rooms (5F)	08:00 ~ 20:00
PC Seats ((B1 So Dam Saem(7:00~23:00), 6F Ga On Ma Ru)	08:00 ~ 20:00

*** Hours : Yonsei-Samsung Library**

	Vacation	
	Mon. ~ Fri.	Saturday
Y-Valley (1F)	08:00 ~ 20:00	
PC Seats: Information Commons (2F)	09:00 ~ 20:00	09:00 ~ 15:00
Multimedia Center (3F)		
Science & Technology Collections: Journals, References (5F)		
Law Library (6F)		
Grand Study Room (4F)	08:00 ~ 23:00	

*** Hours : Branch Libraries**

	Vacation	
	Mon. ~ Fri.	Saturday
Law Library (6F, Yonsei-Samsung Library)	09:00 ~ 20:00	09:00 ~ 15:00
Music Library (2F, New Building, College of Music)	09:00 ~ 17:30	Closed

*** Access**

To gain access to the library, please present your student identification card.

*** Borrowing**

User Status	Item Limit	Loan Period
WAY Student	10 items	15 days
WAY Faculty	10 items	15 days

* Please make sure that WAY student/faculty return all items before February 28th, 2021.

Search library online catalog to check the current status of the item you want to borrow.
All library users must present a valid bar-coded photo-identification card to check out library material.

- Go to the bookshelf and find the item.
- Present your ID card at the circulation desk and borrow. Or you may borrow the item using a Self-check machine.

*** Borrowing**

Book Return System (Central Library 1F)

Circulation Desk (Central Library 2F/3F)

Book Return Boxes (Yonsei-Samsung Library 3F)

(Items belonged to branch libraries must be returned to their respective libraries.)

- The Book Return System (1F) is available 24 hours a day.
- The overdue fines for an item are 100 won per day.
(You may not borrow or place a hold until the overdue fines are paid.)
- Please make sure that WAY program student return all items before the final date of program termination (date check available at Yonsei Portal)

*** Printing & Photocopying**

- Cost

Photocopies: black and white: 50 won/page

color: 300 won/page (A4 size), 1000 won/page (A3 size)

- Copy Room (Bon Tteul saem)

Location: Central Library B1F

Services: Copy and Bookbinding, Print, Fax

Hours: From 09:00 to 17:30 during vacations (Closed on Saturdays and Holidays)

Contacts: 02-2123-4039

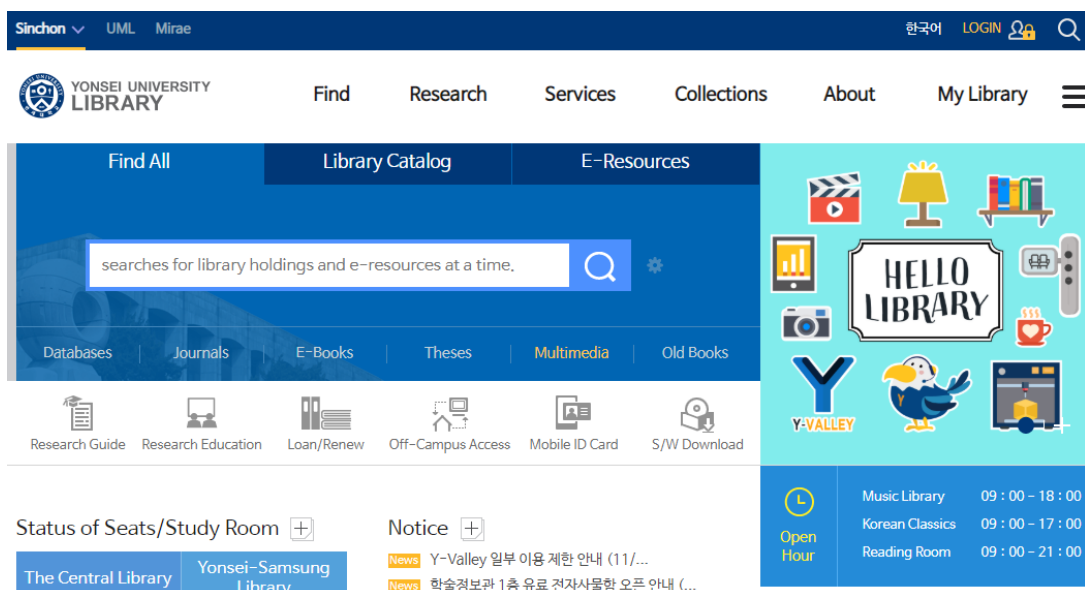
- Self-service Copy/ Print/ Scan

Location: Reading room or PC seats located in Central library and Yonsei Samsung Library

Services: Copy/ Print/ Scan

Hours: Within library opening hours

*** For more information, visit library.yonsei.ac.kr**



- Login ID: Student ID No.

PW: 6 digits of your date of birth (YYMMDD) + ab!

Student Union Center

The Student Union Building (Map #207) is located across from the Central Library in the center of the Sinchon campus. This building houses large dining halls and snack shops, a barbershop, a hair salon, a bank, a post office, a photo shop, a travel agency, a shoe repair, an optician.

Global Lounge

Since its opening in November 2002, the Global Lounge has been the most important and popular international student facility on campus in promoting global cultural diversity. The Global Lounge serves as the link between the international community and Yonsei University. With its large exchange network, it is a multi-functional space to foster an international perspective and sense for students and provides various one-stop services to international students. We seek to inspire imaginative and innovative ideas and transform students to become global citizens that are part of our global community.

- Location: The Commons (Map #130)
- Hours: 9 a.m. – 5 p.m. (Operation hour may change depending on the COVID-19 situation)

The Yonsei Global Lounge is currently managed by the International Scholars and Student Services Team of International Affairs, and provides various services not only for students but also for international faculty members' services range from immigration affairs to mobile phone information.

The Commons

The Commons (Map #130) is newly opened underground facility which is located near the student union building.

It houses a souvenir store, a stationery store, a Starbucks coffee shop, a bakery, a large dining hall and snack shops.

Cafeterias

All operation hours are subject to change depending on the COVID-19 situation.

At the Commons

(#130 on the Campus map)

Starbucks	
Location	Baekyang Nuri
Contact Info	(02)758-8977
Opening Hours	9:00AM – 6:00PM
Facilities	Comfortable chairs and tables are neatly equipped. It has hot or iced coffee, beverages, snacks and daily necessities.
Paris Baguette	
Location	Baekyang Nuri
Contact Info	(02)393-0293
Opening Hours	9:00AM – 6:00PM
Facilities	This bakery offers various coffee, drinks, bread, sandwiches, and cakes. It has hot or iced coffee, beverages, snacks and daily necessities.
Jamba Juice	
Location	Baekyang Nuri
Contact Info	(02)364-5544
Opening Hours	9:00AM – 6:00PM
Facilities	This Juice bar offers various drinks including juice and coffee.
Salady	
Location	Baekyang Nuri
Contact Info	(02)312-8696
Opening Hours	9:00AM – 6:00PM
Facilities	Comfortable chairs and tables are equipped. It offers various salads.

Near The New Millennium Hall

(#606 on the Campus map)

New Millennium Hall Cafeteria	
Location	New Millennium Basement 2F
Contact Info	(02)393-4576
Opening Hours	Weekdays: 08:00 ~ 19:30
Facilities	NMH Cafeteria serves students and faculty one-course meals such as jjigae, pork stir-fried rice, Curry & rice, and Korean style noodles (5,000 won~ 9,000 won). It also has gimbap, sandwiches, beverages and snacks

At the Student Union Building

(#207 on the Campus map)

Go-Roel-Saem (고를샘)	
Location	Student Union Building 1F
Contact Info	(02)2123-6932
Opening Hours	Weekdays: 09:00 ~ 17:30 Saturdays: 09:00 ~ 14:30
Facilities	Convenient Store & "The Pizza's" which serves many kinds of pastas, pizzas and salads.
Ha-Yan-Saem (하얀샘)	
Location	Student Union Building 1F
Contact Info	(02)2123-4031
Opening Hours	Weekdays: 09:00 ~ 17:30 Saturdays: 09:00 ~ 14:30

Facilities	Convenient Store
Man-Na Saem (맛나샘)	
Location	Student Union Building Basement 1F
Contact Info	(02)2123-4073, 4076
Opening Hours	Weekdays: 08:30 ~ 18:30 Saturdays: 08:30 ~ 14:00
Facilities	MAN-NA SAEM serves one-course meals such as jjigae, typical Korean rice menu with side dishes and Korean style noodles. There is also a snack bar with ramen (Korean instant noodles), fried food, gimbap ddokbokki, etc. Students can get more rice and kimchi if they want without any charge. The course menus cost between 2,500 won and 5,200 won.
Bou-Reul Saem (부를샘)	
Location	Student Union Building 1F
Contact Info	(02)2123-4073, 4076
Opening Hours	Weekdays: 11:00 ~ 18:30 Weekends / National holidays: Closed

At the Library

(#301
On the
Campus map)

So-Sul-Saem (솟을샘)	
Location	Central Library Basement 1F
Contact Info	(02)2123-4032
Opening Hours	Weekdays: 09:00 ~ 18:00 Saturdays & Sundays: 09:00 ~ 18:00
Facilities	Comfortable chairs and tables are neatly equipped for hard-working students in the library. It has hot or iced coffee, beverages, snacks, and daily necessities.
Roof Garden Cafe (옥상정원 카페)	
Location	Yonsei-Samsung Library 8F
Contact Info	(02)2123-6935
Opening Hours	Weekdays: 09:00 ~ 16:50
Facilities	This cozy café offers various coffee, drinks, and snacks such as waffles, sandwiches, and cakes. It has hot or iced coffee, beverages, snacks and daily necessities. Best of all, it has a very nice view.

Near the Theology Hall

(#522 on the
Campus map)

Han-Gyeong-Kwan : FACULTY-STAFF DINING HALL (한경관/ EDU직원식당)	
Location	In front of the Theology Hall
Contact Info	(02)2123-4071
Opening Hours	Weekdays: 11:00 ~ 14:00 (lunch) 17:00 ~ 18:30 (dinner)
Facilities	It has delicious one-course meals such as Jjigae, Bulgogi and Broiled fish with side dishes (6,500 won) on the first floor. And it also serves nice buffet lunch and dinner (4,500 won)

Inside the Widang Hall

(#527 on the
Campus map)

Chung-Kyung-Kwan (청경관)	
Location	At the basement of Widang Hall
Contact Info	(02)2123-4075
Opening Hours	Weekdays: 09:00 ~ 18:30 Saturdays: 09:00 ~ 14:30
Facilities	CHUNG-KYUNG-KWAN has a convenience store, bakery, snack bar and a fast food corner. The menu consists of pasta, sandwiches,

	gratin, gimhap, mandu, etc (3,200 won ~ 6,200 won).
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Counseling Center

* INTERNATIONAL COUNSELING & COACHING SERVICE

The ICCS is a multicultural counseling and coaching service center for international students. The service provides psychotherapy regarding depression, anxiety, family /relationship issues, and cultural adaptation issues. Counseling is provided in various languages, including English and Chinese.

■ Tel: +82-2-2123-6244

■ E-mail. yccc.or.kr@gmail.com

■ Fee for Counseling & Coaching: [100,000 KRW / 3 sessions], [50,000 KRW / 1 session] (counseling fee can vary in regards of the level of the counselor)

■ Service Language: English

■ Location: Underwood Theology Hall 2F

■ Hours: Mon, Tue, Thu, Fri: 9:00AM – 9:00PM

Wed: 9:00AM – 6:00PM

Sat: 10:00AM – 3:00PM

The Health Service Center

Health Service Center provides undergraduate, graduate students, and faculty with health services, counseling, and education. The Health Service Center was originally established in 1957 and still serves the university to promote its wellness.

As the primary health care facility of the University, the Center provides diagnosis and prescriptions, trauma treatment, hematologic tests, urinalysis, vaccinations, chest x-rays, and electrocardiograms, as well as dental hygiene services. The Center also provides annual physical examinations for students and faculty. The Center is located on the second floor of the Student Union Building.

Students can also obtain medicine through the pharmacy located at the Student Health Center. Just present your student identification card to purchase medicine at a discount.

Website: yuhsc.yonsei.ac.kr

Office Hours: 09:00 ~ 12:00, 13:00 ~ 17:20 (Reception 9:00 ~ 11:50, 13:00 ~ 16:50)

Post Office

The on-campus Post Office is located on the Basement of the Student Union Building, and it is open from 9:00 am to 6:00 pm (4:30 pm for finance operations). It is closed on the weekends.

* Regular International Mail Service

Sealed letters below 10g are charged KRW 500~630 and an additional KRW 40~90 for each 10g. Air parcels up to 500g are charged KRW 12,200~19,700 and an additional KRW 1,200~5,100 for each 5g depending on the distance. Surface parcels up to 2kg are charged KRW 10,800~14,100 and an additional KRW 3,300~5,400 for each 2kg. Please note that when you send general international parcels to the USA or Canada, you should have the package insured in order to verify whether it has been delivered. The basic insurance rate is KRW 1,800.

*** Express Mail Service (EMS)**

EMS is a fast and safe way to send letters, documents, and parcels overseas insured by the Korean government. Parcels containing documents cost KRW 10,200~17,900 if below 300g and KRW 11,800~20,500 for up to 500g. Additional KRW 2,300~7,100 will be charged for each 500g depending on the distance (zones). Non-documents up to 500g cost KRW 15,500~24,800 and additional KRW 1,600~8,700 for each 500g. EMS Premium rates are higher. It will take 3~4 days to reach destinations with direct flights from Seoul. After sending your mail or parcels using the EMS service, you can check the delivery status at the following website: www.koreapost.go.kr/ or service.epost.go.kr.

*** Address for Receiving Mails & Packages**

<u>International House</u>	<u>SK Global House</u>	<u>WAY Office:</u>
Name Room Number International House 50 Yonsei-ro Seodaemun-gu Seoul 03722 KOREA	Name Room Number SK Global House 50 Yonsei-ro Seodaemun-gu, Seoul 03722 KOREA	Name Winter Abroad at Yonsei Baekyang Hall S302, Yonsei University 50 Yonsei-ro Seodaemun-gu Seoul 03722 KOREA

Computing and Communication

Computer Labs

Most college buildings are equipped with computer labs open to any Yonsei members. Computer labs are open mostly from 9:00a m to 5:00 pm during weekdays.

**Operation hours are subject to change depending on the COVID-19 situation.*

Place	Location	Operation Hours	# of PCs	Printing	Notes
Korean Language Institute	2F	Mon ~ Fri 08:00 ~ 20:00	6	Available at the printing stand 1F	N/A
International House (I-House)	Lobby and Basement	Mon ~ Sun 06:00 ~ 24:00	8	Available on PCs with printing card	For resident use only
SK Global House (G-House)	Lobby and Each floor	Mon ~ Sun 06:00 ~ 24:00	25	Available on PCs with printing card	For resident use only

Student ID Card

WAY students can pick up their student ID card at the Woori Bank located in the 1st floor of the Student Union Building.

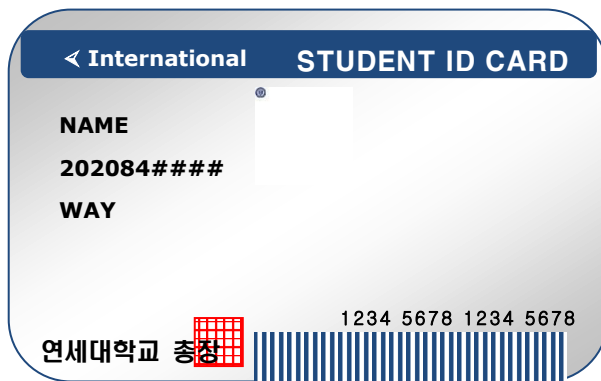
Functions of the Student ID Card:

1. Official University Photo ID
2. Access Card into Libraries

For Reissuance ID card, please go to : Yonsei Portal System > Academic Information System > Issue Student ID > Log-in > 학생증/신분증 관리 > 신분증 카드 신청

* Procedure: After submitting the reissuance application online, visit the Woori Bank on the campus (Student Union Building) to pick up your new ID card.

* Length of getting a new card: Within 2 weeks



Yonsei University's Shuttle Bus Schedule

- * The shuttle bus is provided from Monday to Friday.
- * Not available on Saturdays, Sundays, and National Holidays.
- * Schedules are subject to change.
- * You can take the bus from the Commons (closest station from main Gate) and took off at Seongam Hall (closest station from the dormitory) and vice versa.



<The COMMONS>



<Seongham Hall>

Station "the Commons" is located right in front of the Starbucks at the Commons Area.

- * For more details or any changes, please refer to the following website.

www.yonsei.ac.kr/en_sc/campus/traffic1.jsp

Living in Korea

- Money Matters
- Communication
- Transportation
- Medical Services

Money Matters

The Korean currency is called the “Won.” It is issued in 1,000, 5,000, 10,000, 50,000 won bills; and in 10, 50, 100, and 500 won coins. In Korea, personal checks are not used. Special bank checks called Supyo are common. They come in denominations of 100,000 won or higher. Supyos are issued by Korean banks and can be used as cash. When using a Supyo, you will need to show a picture ID card and write down your personal information such as your contact number and address.

It is very difficult to cash U.S. personal checks in Korea because they are not used as a form of money in Korea. It can take up to three months to clear. Major credit cards, including Visa, MasterCard, and American Express are widely accepted in most restaurants and stores in Seoul. If you have a domestic bank, they may charge you an international fee when using your credit card abroad. It is recommended that students bring either traveler's checks or a lump-sum amount in a security instrument such as a cashier's check or international money order.

Banking

Opening a bank account is quite easy. All you need is a certificate of enrollment (issued by the Office of International Affairs) valid passport, or a foreigner registration card. There is no required initial deposit or a fee to open an account. Please note that you must know your local address and phone number. With a bank account is opened, you can receive bank transfers directly into your account. For your convenience, you can also open a dollar bank account that keeps your balance in dollars.

Most international faculties at Yonsei open accounts at Woori Bank (for Information in English: Press 1588-5000 and press 7), because it has a number of ATMs and branches on campus. Opening an account can be done right away and there are staffs who can speak English.

There are two branches of Woori Bank on campus:

Student Union Building (Map #207)

Yonsei Alumni Center (Map #016)

Please note that the branch offices are open 09:00 ~ 16:00 on weekdays and are closed on Saturdays, Sundays, and holidays. There are ATMs stationed in most university buildings.

Communication

Making Phone Calls

Domestic Calls - When making phone calls to places within Seoul, you do not need to include the area code. Area codes are necessary only when dialing out of Seoul into other provinces in Korea. Calls from a cell phone must always include the area codes.

City & Provincial Area Codes – Provinces and large cities have their own area codes. South Korea's country code is 82. Please exclude the first zero if calling from outside Korea.

City & Province	Area Code	City & Province	Area Code
Seoul	02	Busan	051
Incheon	032	Daegu	053
Gwangju	062	Daejeon	042
Ulsan	052	Gyeonggi-do	031
Gangwon-do	033	Chungcheongbuk-do	043
Chungcheongnam-do	041	Jeollabuk-do	063
Jeollanam-do	061	Kyeongsangbuk-do	054
Kyungsangnam-do	055	Jeju	064

International Calls – When you make international calls, press the number of the phone service provider, country code, area code and phone number.

Provider	KT	LG Uplus	Sejong Telecom	SK Telink
Number	001	002	00365	00700

For example, when you call your friend living in New York, dial the numbers in the following order: International call code (001) + country code (1) + area code (212) + phone no. (123-4567)

Getting a Cellular Phone

To subscribe to mobile phone service, you should select a provider. The main providers in Korea are SK Telecom, LG Uplus, and KT. They provide differing service plans according to customers' various lifestyles, so you can choose an inexpensive service plan that meets your needs. You can pay for the service through various methods including money transfer, credit card, CD/ATM, GIRO, online payment, online remittance.

You can easily purchase a phone at the cell phone stores and you need to provide documents including passport and/ or a foreign registration card.

Transportation

Seoul is one of the largest metropolises in the world with a population of over ten million people. Due to the dense population, traffic congestion is a serious problem in Seoul. However, a systematic, advanced public transportation system provides convenience and helps alleviate this congestion.

Transit Cards

The simplest way of paying for transportation in Seoul is using a T-money transit card which can be used for buses, subways, and most taxis. A T-money card is a prepaid, rechargeable card and can be purchased at ticket windows or convenience store (CU, By the Way, GS 25, 7-11, etc). Using a T-money card is more convenient and saves money since you can get the discount and convenient transfer from subway to bus, vice versa.

Card Usage and Inquiry: (Homepage) www.t-money.co.kr
(Customer Center) 1644 – 0088

Whenever you get on the bus, place your card on the electric card reader next to the driver until it beeps. Do not forget to re-scan your card on the machine next to the exit door before you get off the bus for a discount. You have 30 minutes interval to transfer to another bus or subway to benefit from the discount system. The interval is extended to one hour between 21:00 to 07:00.

Subway

The most efficient method of getting around the city is the subway. With eleven lines connecting various parts of the city, Seoul Metro is quite easy to use. The subway operation hours are from 5:30 am to around midnight. The estimated travel time between subway stations is about 2 to 3 minutes. The schedule can vary depending on the line.

The basic fare of 1,250 won is charged for the first 10km, then an additional 100 won is charged every 5 km up to 40 km. When exceeding 40km, an additional fare of 100 won is charged for every 10km.

Please refer to the Seoul Metro Map on this back page.

Intra-City Buses

Four types of buses cover routes connecting every corner of the city: Main Route(Blue), Branch Route(Green), Circulation Route(Yellow) and Metro Route(Red). The buses travel in 5 to 15 minute intervals, but may take longer in busier parts of the city. Schedules vary depending on the bus routes, but most routes start at 4:30 am with the last bus of the day making its round at 1 am.

* Seoul City Bus Fare

Category	Cash (won)	Transit Card (won)
Main Route Bus (Blue)	1,300	1,200
Branch Route Bus (Green)	1,300	1,200
Metro Bus (Red)	2,400	2,300
Circulation Bus (Yellow)	1,200	1,100

Maeul Bus	1,000	900
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The fares are subject to change at any time depending on the situation of a bus operating company.

Taxis

Taxis in Seoul are affordable and therefore a comfortable and convenient way to travel around the city.

*** Ilban Taxis**

The basic fare for these taxis is 3,800 won for the first 2 km with an increase of 100 won per 132 m. Keep in mind that there is a 20% fare hike from midnight to 4 am.

*** International Taxis**

International taxis are Seoul's officially designated foreigner taxi service for foreigners who visit or live in Seoul. Customized services, which include assistance for airport use, Seoul tours, and business, as well as guidance for Seoul life, are provided for foreigners. Each taxi is equipped with a card payment system; customers can pay the taxi fare with a credit card (Visa, Master, JCB, Amex) or T-money.

For more detailed information, visit www.intltaxi.co.kr or call at 1644-2255.

*** Deluxe(Mobeom) taxis**

These taxis are black with yellow caps. Being considerably more comfortable, these luxury cabs also cost more. The basic fare is 6,500 won for the first 3 km with an increase of 200 won per 151m.

Medical Services

119

For emergency situations, call 119. When calling, your location is automatically identified. The 119 rescue team will react quickly to meet the caller's needs, offering professional medical assistance such as sending an ambulance and taking patients to the nearest hospital. The 119 ambulance is free of charge. When a foreigner calls 119, the staff in the situation room connects the call with a translator of the Korea National Tourism Organization (KNTO). Through a three-way call with the translator and the staff member in the situation room, the foreign caller can effectively communicate his/her needs and obtain assistance.

Pharmacies

There are many pharmacies throughout Seoul, so it should be easy to spot a pharmacy with the Korean sign of “약” or “약국” in your neighborhood. Korean pharmacies sell both prescribed and over-the-counter medications. Medicines that can be purchased at pharmacies without a prescription include digestives, nutrients, vitamins, aminopyrine, and some cold medicines.

Severance Hospital

Severance Hospital is the oldest hospital in Korea and has an excellent reputation. This hospital is just minutes away. In pursuit of quality improvement of medical services through the specialization of medical examinations and treatments for the first time in Korea, Severance Hospital manages the Cancer Center, Rehabilitation Hospital, Cardiovascular Hospital, Eye and ENT Hospital, Child and Adolescent Clinic, Emergency Care Center, Diabetes Center, Allergy Clinic, and Stroke Intensive Care Unit.

Severance Hospital maintains an International Health Care Center. The center is staffed by doctors and nurses who are fluent in several languages, including English, Japanese, and Chinese, and are ready to serve the medical needs of foreigners in Korea.

- Center Hours: 9:30 ~ 11:30, 14:00 ~ 16:30 on weekdays
9:30 ~ 11:30 am on Saturdays
- Tel: 02-2228-5800 or 5810
- Website: www.yuhs.or.kr/en/

Other General hospitals with international clinics in Seoul

Name	Telephone
Asan Medical Center	02-3010-5001~3
Cha General Hospital	02-3468-2632/3404
Hanyang University Medical Center	02-2290-9553
Seoul St. Mary's Hospital	02-2258-5745~6
Samsung Medical Center	02-3410-0200
Seoul National University Hospital	02-2072-0505
Soonchunhyang University Hospital	02-709-9158

Private Clinics

For minor health issues, a private health clinic is a good, economical alternative to general hospitals, which charges international patients extra for English services. English-speaking doctors can be found in the Korea Herald and Korea Times or at the 24-hour Medical Referral Service run by the Seoul Help Center.

Optical Services

You can purchase a high-quality eyeglass with reasonable price in Korea. There are opticians and optical shops in every neighborhood. Faculties can also buy a pair at the optical shop in the Student Union Building 1F.

Reference

- Useful Websites
- Staff & Office Hours

Useful Websites

▶ Yonsei Links

Central Library	library.yonsei.ac.kr
Counseling Center	counsel.yonsei.ac.kr
Health Service Center	yuhsc.yonsei.ac.kr
SK Global House	dorm.yonsei.ac.kr
Korean Language Institute	www.yskli.com
Office of Int'l Affairs	oia.yonsei.ac.kr
Yonsei Global	www.yonseiglobal.com

► **Korean Government**

Immigration Bureau	www.immigration.go.kr
Ministry of Health Insurance Corporation	www.nhic.or.kr
Ministry of Labor Welfare	www.moel.go.kr
Seoul Global Center	global.seoul.go.kr

► **Transportation**

Seoul-Subway	www.seoulmetro.co.kr/en
Seoul-Bus	topis.seoul.go.kr/eng/english.jsp
Korean National Railroad Website	info.korail.com/mbs/english/index.jsp

► **Language Services**

Beyond the Barriers of Language	www.bbbkorea.org
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► **Korean Tourism and On-line Information**

Korean Overseas Information Service	www.korea.net
Korean Tourism Organization	english.visitkorea.or.kr/enu/index.kto
Life in Korea	www.lifeinkorea.com
Everyday Korea (Wikipedia page for Korea)	wiki.everydaykorea.com

► **News in English**

The Korea Herald	www.koreaherald.com
The Korea Times	www.koreatimes.co.kr/www/index.asp
The Chosun Ilbo	english.chosun.com
The Dong-A Ilbo	english.donga.com
Arirang News	www.arirang.com/news/News_Index.asp

WAY Contact

Location: Room S302, Baekyang Hall

Monday ~ Friday 09:00 ~ 12:00 / 13:00 ~ 17:00

Administrative Director	02-2123-6494
WAY Manager & Coordinator	02-2123-3535, 3985, 6286

SK Global House

Office	02-2123-7481
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Emergency Telephone Numbers

Police (nationwide)	112
Fire	119
Yellow pages	114
Local police station	02-362-0112
Local fire station	02-3144-1190
Severance hospital	1599-1004
Severance hospital emergency	02-2228-7777
International healthcare clinic	02-2228-5800, 5810
Campus healthcare center	02-2123-6649

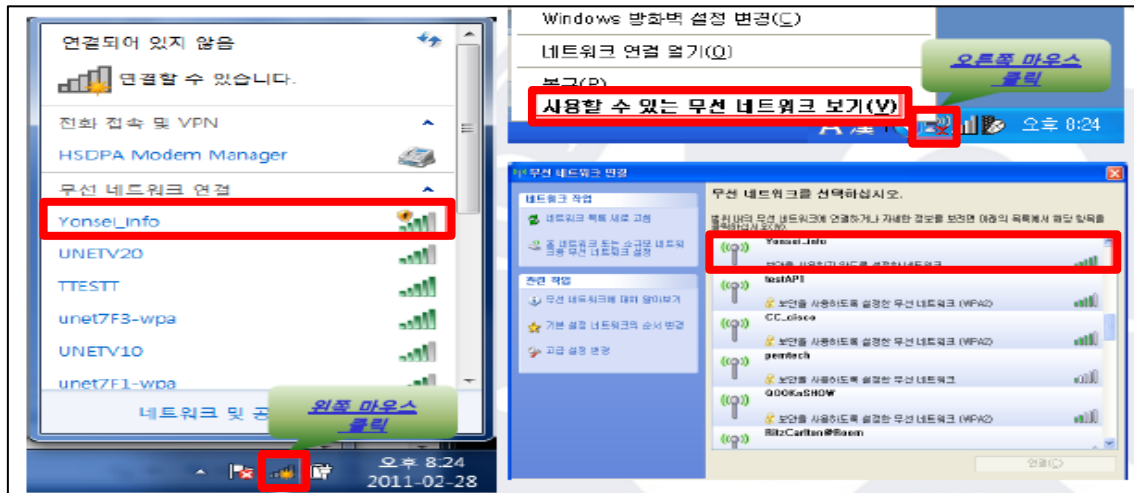
* Wireless Internet Service

University Wireless Internet Service is free and available in most areas on campus, except for the dorm rooms.

The university wireless network requires **your Portal ID(Student ID) and PW(YMMDD)** for access.

1. Connect to 'Yonsei_info' from the list of wireless connections at your Network icon. Once connected, open your Internet browser and you will be automatically led to our internet access page.

①



<Window 7>

<Window XP>

2. Click English on the upper-left side of the internet access page and follow the instructions.

Yonsei University Wireless Internet Service

Yonsei University offers campus-wide wireless internet service.

Information

Available To	Yonsei Members(Faculty & Staff/Students)
Connection Points	On Campus (Library/Classroom/Dormitory /Outdoor areas, etc.)
Contact Us	Library and Information Service, IT Helpdesk (☎02-2123-4972)

* Non degree students can get ID from affiliated graduated schools or administrative offices.

SSID

Wireless SSID	Supported Devices	Remarks
Yonsei	Smartphone(Phone, Android), MacBook/iPad	
Yonsei_Web	All devices including laptop(Windows)	

How to connect

SSID List	How to connect	Download
Yonsei	1. In the Wi-Fi settings menu, connect to "Yonsei" SSID. 2. Enter Yonsei Portal ID and Password. * For laptop(Windows) users, "Yonsei_Web" connection is recommended	Manual
Yonsei_Web	1. In the Wi-Fi settings menu, connect to "Yonsei_Web" SSID. 2. Open the web browser, then enter Yonsei Portal ID and Password. * Authentication information is kept for six months.	Manual

* Laptop(Windows) : Yonsei_Web connection is recommended. For installation method of existing Agent

download Agent Manual

Education Roaming(Eduroam) Service

Eduroam (Education Roaming) is an international wireless roaming service developed for the global research and education community. Participating institutions can access the network locally using the same university internet ID/password. (TEST@yonsei.ac.kr)/password. Eduroam is deployed in 13,000 education and research institutions in 10 countries worldwide.

Method

Campus Map

