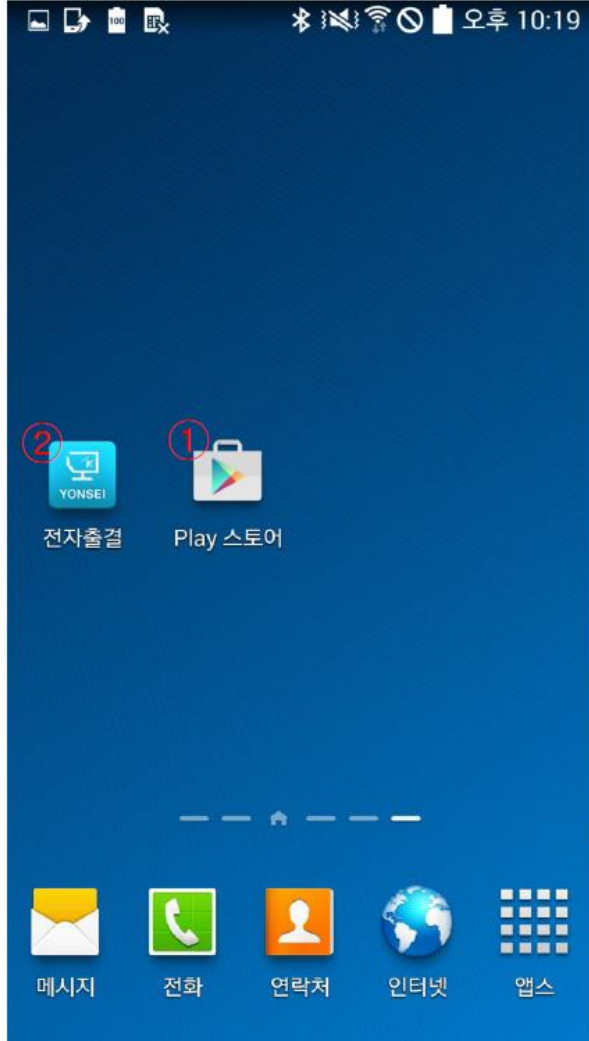


1) How to Download the Mobile App



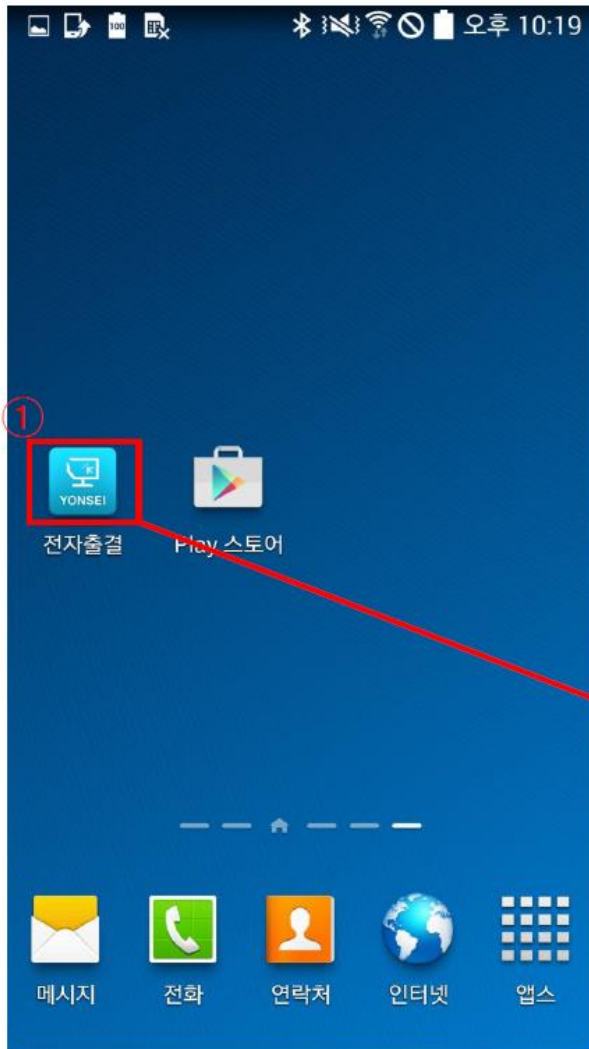
▪ Screen Overview

This screen shows the installation of the *Yonsei University Electronic Attendance (Y-Attend)* app on your mobile phone.

▪ Screen Description

1. On your mobile device, access the Google Play Store or Apple App Store and search for “Yonsei University Electronic Attendance (Y-Attend)” to download the app.
2. Once the download and installation are complete, the electronic attendance app icon will appear on your mobile device.

2-1) Launch the App and Log In

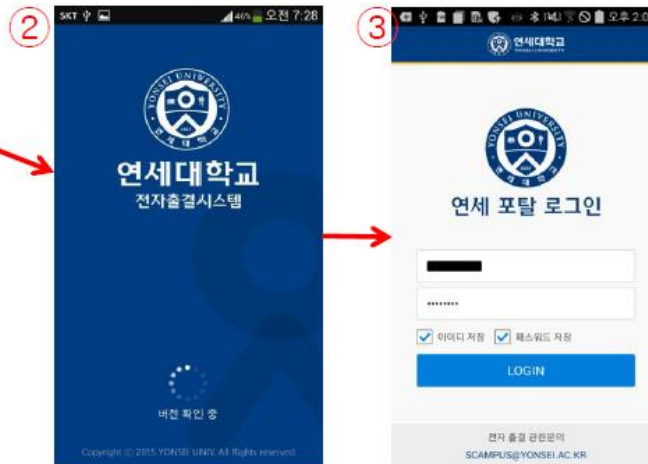


▪ Screen Overview

This screen shows the *Yonsei University Electronic Attendance (Y-Attend)* app installed on your mobile phone.

▪ Screen Description

1. Select and launch the Electronic Attendance app.
2. When the app is launched for the first time, a progress bar showing the version check will appear.
3. Enter your Student ID and Password to log in.



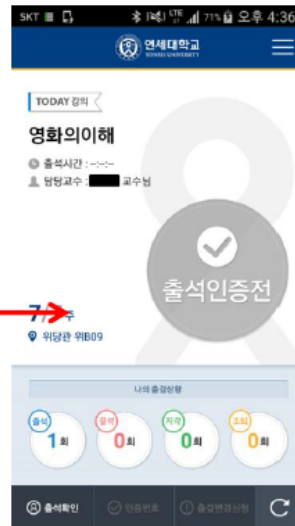
2-2) Intro > Login

- **Screen Overview**

This screen is for user login.

- **Screen Description**

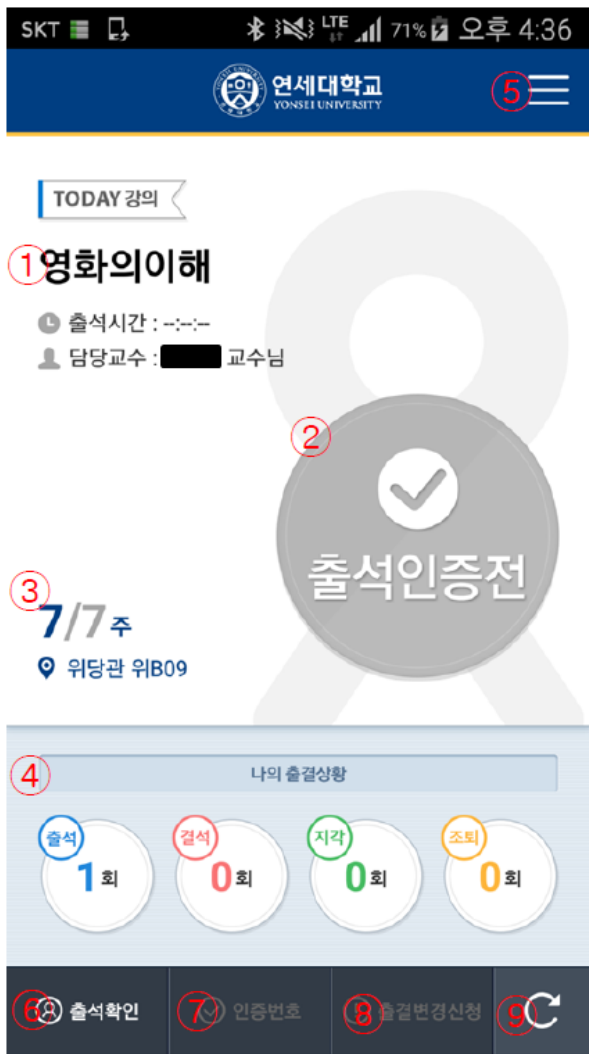
1. This is a text input screen where you enter your ID and Password.
2. You may save your ID and password for easier login.
3. Select the LOGIN button to complete user authentication and proceed with attendance processing.
(Automatic attendance processing after login is supported only on devices with Bluetooth 4.0 or higher enabled. Attendance will be processed according to your registered class schedule after login.)



Electronic Attendance Inquiries: SCAMPUS@YONSEI.AC.KR



3) Home



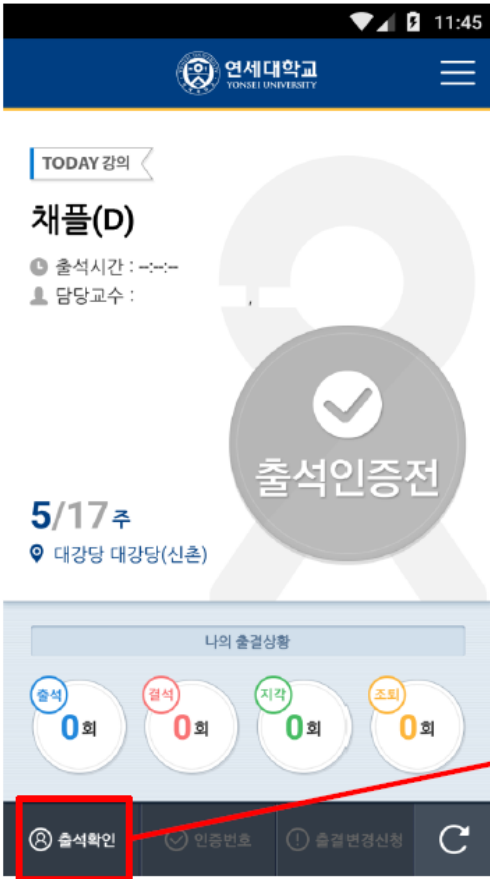
- **Screen Overview**

This is the main screen displayed after logging in.
(Today's classes are shown.)

- **Screen Description**

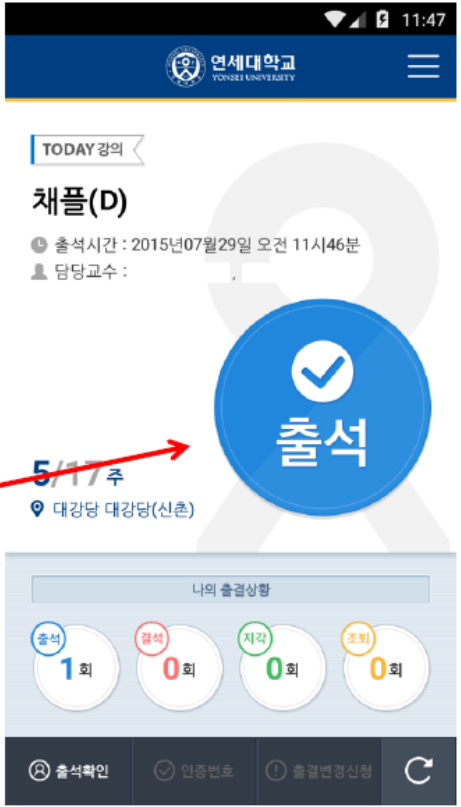
1. Displays today's classes or the most recent class if there is no class today.
2. Shows attendance status (Attendance, Late, Absent, Excused, etc.).
3. Displays class details including course name, instructor, and classroom location.
4. Shows overall attendance status by category (Attendance, Late, Absent, Excused).
5. Click to check for general menu.
6. Attendance can be processed via Bluetooth.
(Attendance is possible when Bluetooth is enabled and the class has started. The attendance button is activated 10 minutes before class starts.)
7. If the professor issues an authentication number, you can enter the authentication number and process attendance. (The authentication number button will be activated when the professor issues the number.)
8. If you are in the status of late, excused, or absence, and if you need to change it, you can request to change the status on the app.
9. You can 'refresh' the app to see your status change. (If your phone supports beacon Bluetooth, it will automatically check the attendance.)

4-1) Taking Attendance via Bluetooth - For Classes Requiring Electronic Attendance

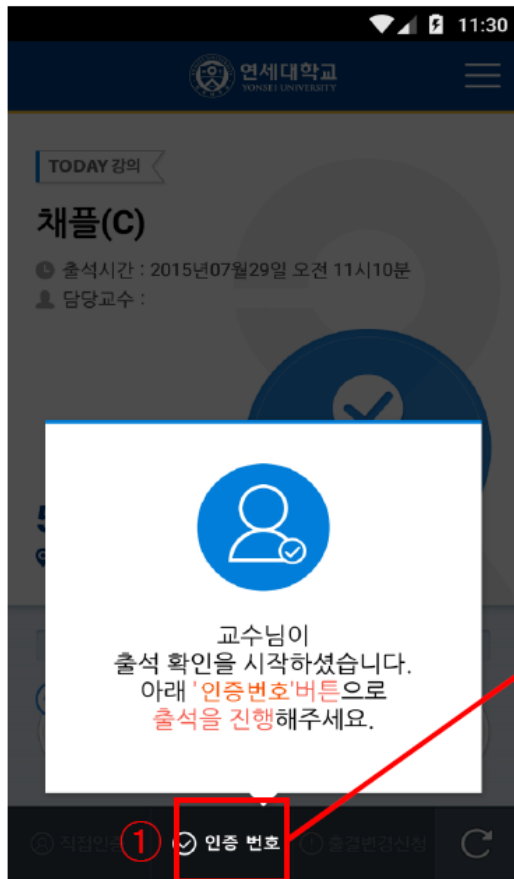


▪ Screen Description

① If you take class in a classroom that supports Bluetooth beacon attendance, you will be able to automatically check for attendance when you click the “Check Attendance” button at the bottom (red box)



4-2) Taking Attendance with Authentication Number



Professor has started the attendance check. Click the "Authentication Number" button below to proceed with attendance.

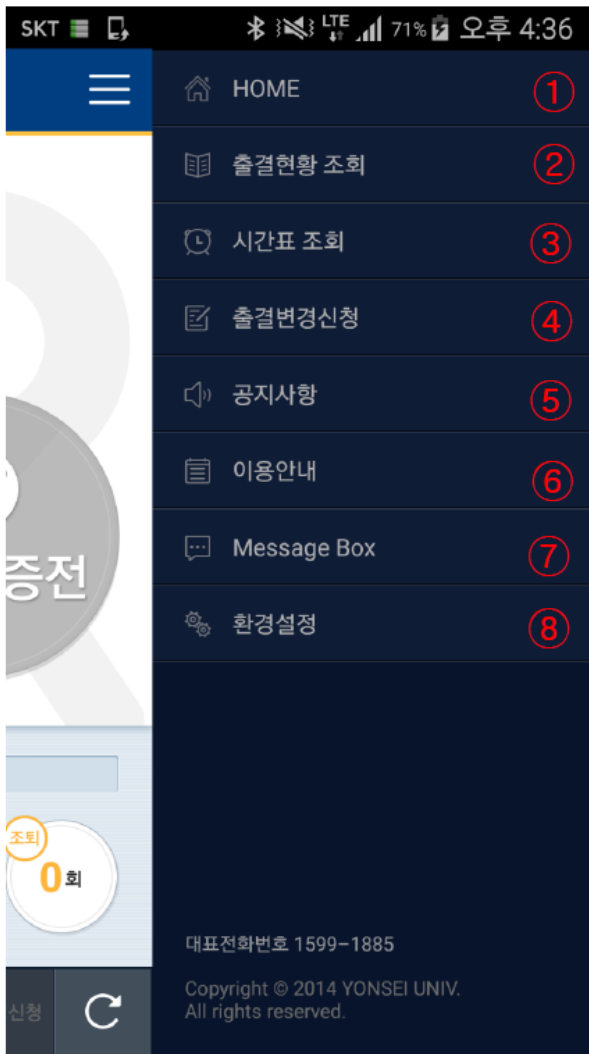
- **Screen Description**

- ① If the professor requests confirmation of attendance, you can proceed with attendance.
- ② If you input a designated authentication number within the appropriate time, attendance will be completed.
(If the authentication number entry time has passed, you cannot verify attendance.)



Please enter the 4-digit authentication number designated by the professor.

5) Menu



- **Screen Overview**

This is the side menu provided to users.

- **Screen Description**

- ① This is the first home screen displayed after login.
- ② You can check the list of courses you are taking in the most recent academic year/semester and your attendance status.
- ③ You can view your semester timetable by week.
- ④ Attendance Change Request: You can submit, modify, and delete attendance status change requests to your professor for courses you are taking, and check the processing results.
- ⑤ General announcements for electronic attendance.
- ⑥ General usage guide for electronic attendance.
- ⑦ You can check notification alerts, attendance alerts, and class cancellation/makeup class alerts sent to you.
- ⑧ Provides Bluetooth settings, Bluetooth signal confirmation, notification settings, update check, and logout functions.



6-1) Home > Menu > Attendance Status Inquiry > Select Course



- **Screen Overview**

This shows your weekly attendance status for courses you are currently taking in the current academic year/semester.

- **Screen Description**

① You can select the week of the current semester. For semesters 1 and 2, you can select weeks 16, and for summer and winter sessions, you can select weeks 1~3.

② The list of courses and class start times for the selected week of the semester will be displayed.

③ The attendance status for courses you are taking will be displayed. Attendance statuses are as follows:

1) Unverified: When you did not attend class or when the professor has not processed attendance

2) Present: When checked during the class attendance recognition time

3) Late: When checked during the class tardiness recognition time

4) Early Leave: When absent midway through a class that is 2 hours or longer

5) Absent: When checked during the class absence recognition time or when the professor directly processed it as absent

6-2) Attendance Status Inquiry > Check Attendance History by Course



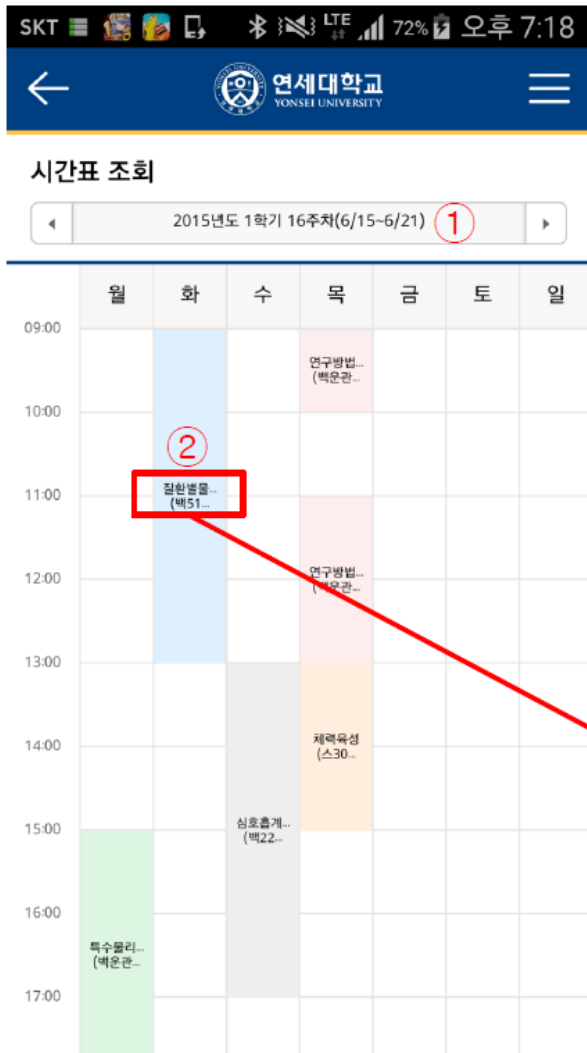
- **Screen Overview**

When you select a course in the attendance status inquiry, you can view the course information and your attendance history up to the present.

- **Screen Description**

- ① Course information is displayed in the attendance status inquiry.
- ② Weekly attendance status history for the course you are currently taking is displayed.

7-1) Home > Menu > Timetable

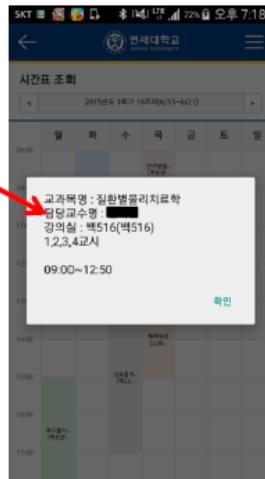


- Screen Overview

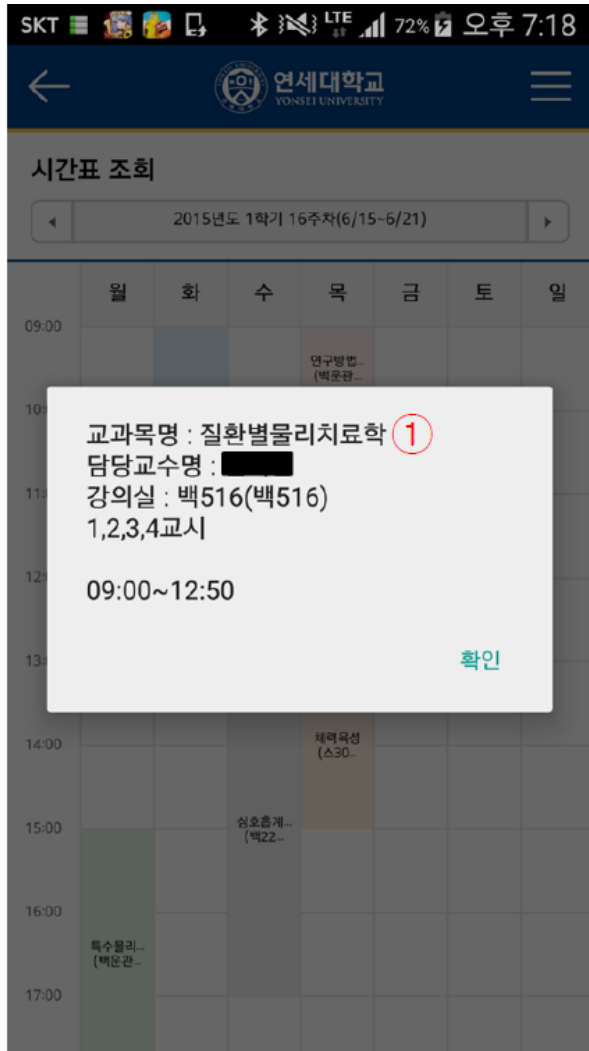
This is the student's timetable for the current semester of this year.

- Screen Description

- ① This is your current semester timetable. Currently enrolled courses are displayed in different colors. Each week is displayed, and you can check whether classes are canceled or rescheduled (makeup classes).
- ② If the text is long or there are many items to display, you can select it to view detailed information in a popup.



7-2) Home > Menu > Timetable



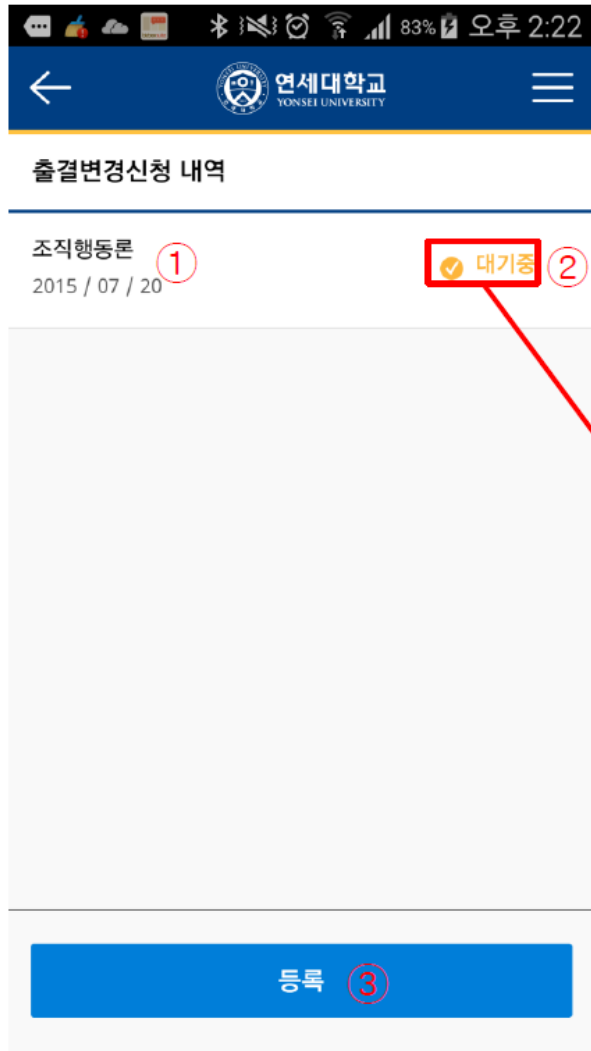
- **Screen Overview**

This is the detailed course information that appears when you select a course from the timetable.

- **Screen Description**

① Detailed course information from the timetable is displayed. The displayed items are as follows: course name, professor in charge, classroom name, class period, and class time are displayed.

8-1) Home > Menu > Attendance Change Request



▪ Screen Overview

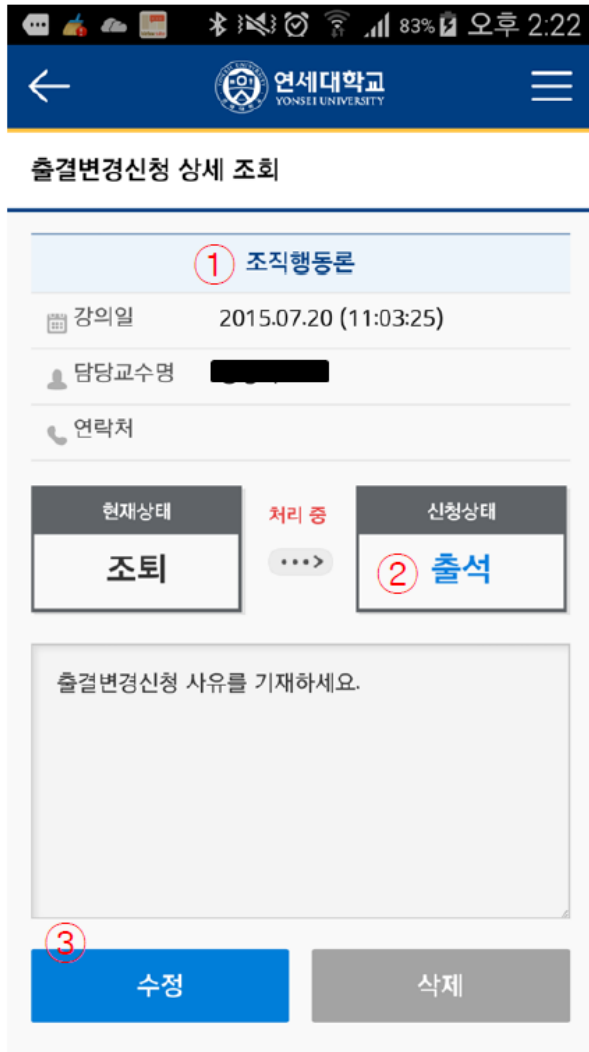
This is the attendance change request history screen.

▪ Screen Description

- ① Displays the current list of attendance change requests. You can modify or delete them when selected.
- ② You can check the progress status of current requests.
- ③ Register a new attendance change request.



8-2) Home > Menu > Attendance Change Request > Details



- **Screen Overview**

This is the attendance change request details screen.

- **Screen Description**

- ① You can check the course information for which you have requested an attendance change.
- ② You can check the registration information (request status, reason) for the attendance change request.
- ③ You can modify or delete the request.

9) Home > Menu > Settings



▪ Screen Overview

This is the settings feature of the electronic attendance app.

▪ Screen Description

- ① Displays the current Bluetooth status and allows you to turn it ON/OFF.
- ② You can check whether the attendance signal is being properly detected via Bluetooth.
(Attendance signals can only be detected in large lecture rooms that are equipped for electronic attendance.)
- ③ You can turn ON/OFF automatic notification reception.
- ④ You can update the app when a new version is released on the App Store or Google Play.
- ⑤ This is the safe logout function. When selected, you will be redirected to the login screen.

